

STAFFORD COUNTY SCHOOL BOARD

Agenda Consideration

TOPIC: Proposed Amendment to Bylaw 1-35:
Budget Process

ITEM NO: 10A

PREPARED BY: Jean S. Murray, Superintendent
H. Charles Woodruff, II, Assistant
Superintendent for Financial Services

MEETING: July 12, 2005
MEETING: August 23, 2005
ACTION DATE: September 27, 2005

RECOMMENDATION OF THE SUPERINTENDENT: That the School Board approve Bylaw 1-35, as amended, at the September 27, 2005 School Board meeting.

KEY POINTS:

- Per School Board Bylaw 1-35, the School Board shall meet to formulate its budget guidance for the Superintendent. This guidance shall be presented to the Superintendent in a public meeting.
- Given the new budget re-engineer program staff needs the School Board's guidance early in the budget development process.
- The Budget Process Bylaw 1-35 was discussed at the School Board Retreat on July 22; however, given current policy, School Board approval of the amended Bylaw 1-35 is requested at the September 23 School Board meeting.
- Attached is School Board Bylaw 1-35 which has been revised to reflect adjustments the School Board requested on July 22.

SCHOOL BOARD GOAL 8: Provide School Board leadership in advocating for adequate funding in support of Stafford County Public Schools.

FUNDING SOURCE: Not applicable.

AUTHORIZATION REFERENCE: Bylaw 1-35.

Budget Process

A. Process

1. ~~The annual budget process shall be conducted in an orderly fashion. An example of the process is provided in 1-35.1.~~ A budget calendar will be presented to the School Board annually which will outline the budget process. Budget recommendations shall be received from interested parties in a public hearing.
2. After receiving recommendations from interested parties, the School Board shall meet to formulate its proposed budget ~~guidance for the Superintendent priorities.~~ The proposed budget priorities ~~This guidance shall be presented for the ensuing fiscal year to the Superintendent in a public school board meeting.~~
3. ~~The School Board budget guidance shall be approved by two thirds of the School Board before being presented to the Superintendent.~~ The Superintendent shall formulate and submit to the School Board a funding request in accordance to Code of Virginia § 22.1-92 and in accordance with the School Board's proposed budget priorities.
4. The School Board proposed budget shall be submitted to the governing body appropriating funds to the school division, in accordance to Code of Virginia § 22.1-9 and by the date specified in Code of Virginia § 15.2-2503.
5. The School Board shall adopt a budget based on the school division's needs and the available financial resources.

Adopted by the School Board: May 9, 1995

Amended by the School Board: _____